Servite College recently announced that Flexischools would be the new cashless solution provider commencing in Term 2, 2018 and we’re pleased to welcome you to Flexischools. At Servite College, Flexischools will be used for student purchases at the Canteen. For your convenience, Flexischools has created an account on your behalf. Your account is now ready for you to complete the registration process.

**Accessing your new account**

To finalise the setup of your new Flexischools account and choose a username and password, please click the following link:

www.flexischools.com.au

Select Register and find Servite College. Complete instructions to complete your account creation.

**Your student/s**

The Flexischools solution allows you to manage all of your students from one account. We have pre-loaded your student/s and their linked card to assist you in this process.

If you do not want your student to have access to the Flexischools cashless card solution (which enables them to use their student ID to make purchases at the canteen and Pastoral Care Centre) please see instructions below for ‘Daily Spend Limit’. Simply follow these instructions and set the limit to $0. You can change your mind at any time by simply changing the Daily Spend Limit.
Add a Daily Spend Limit

A Daily Spend Limit allows you to set a limit on each individual student linked to your account. Some parents choose to provide a higher limit to their older children and a lower balance to younger children, or no limit at all - this is completely up to you. To set a daily spend limit:


2. You will see a list of the students linked to your account. Next to 'Daily Spend Limit' you will see a pencil icon and the words "Setup Daily Spend Limit", click this.

3. Enter the limit amount and click 'Update' to set. **Important Note: Please allow for all student daily expenses in this limit.**

4. You can change the limit at any time by clicking the pencil icon. To give your student access to your total Flexischools balance, simply leave the field blank.

Let your student check their balance

*We recommend that you provide your student with a login to check their balance from their phone, tablet or PC.* By providing access to your student, they will be able to view their transaction history and balance but not top-up the account or change their spend limit.


2. Under the student's name, click "Profile"

3. Update their email address so that we can send them a registration email.

4. We will send the registration emails to students so they can choose a username and password to access Flexischools.
DON’T FORGET TO TOP-UP

Flexischools is a pre-pay system. Students who have not been added to a Flexischools account with a positive balance will not be able to use their card for purchasing at Servite College. We recommend using the Automatic Top-Up feature to ensure your student is never short of funds.

Get Started

Your Flexischools account is now ready to use. If you require any assistance, the Flexischools Customer Service Team are available to help on 1300 361 769 or via help@flexischools.com.au.

For further information about the benefits of the Flexischools Cashless Solution please visit our website: www.flexischools.com.au/ForParents/HowItWorks.aspx

You can create a Flexischools home screen icon for your smart phone! It looks like an app, works like an app, but it’s a shortcut to our mobile website, accessible at the click of a button.

2. Click the ‘share’ icon in the middle at the bottom of your browser.
3. Select ‘Add to Home Screen’. Scroll to the right to view more menu options.
4. Proceed to the next screen and click ‘Add’.

2. Click the ellipsis located on the top right side of your Google browser.
4. Proceed to the next screen and click ‘Add’.

BROUGHT TO YOU BY flexischools